



LAUREATE ACADEMY

CHARTER SCHOOL

2017-2018 Arrival and Dismissal Procedures

At all times, the safety of our families is top priority, followed by respect for our neighborhood and school community. Please be courteous to our neighbors by not parking in yards or blocking their driveways. For scholar safety, please seat them on the passenger side of the car.

Always approach the school building by turning right from 3rd Street. Please wait for cars in front of you to pull away, do not pull around other vehicles.

Arrival Procedures:

Scholar arrival begins at 7:30AM.

Scholars are marked tardy at 8:01AM. If you arrive after 8:00AM you must come into the office and sign your scholar in.

Bus riders:

Please arrive 10 minutes early to designated bus stop. You must get out of the car and walk scholar to the bus door.

Buses pull up onto 6th Street and are greeted by a school administrator each morning.

Car riders:

Cars line-up on 3rd Ave. Please wait for buses to arrive before turning onto 6th street for carpool.

Scholars should have backpacks on their backs and folders in their hands by the time their vehicle reaches the carpool cones. We ask that parents turn off loud radios and refrain from smoking in the carpool line.

Walkers:

Scholars walking to school must be walked up to the gate by an adult.

Breakfast:

Breakfast is served in the school cafeteria from 7:30AM to 7:50AM. In order to receive breakfast scholars must be in the cafeteria no later than 7:50AM. Any scholar arriving after this time will not receive breakfast.

Dismissal Procedures:

Mon. – Thur. dismissal is at 4:00pm, Friday dismissal is at 2:30pm

Scholars must be picked up by 4:15 (Monday-Thursday) or 2:45 (Friday). A late fee of \$.50/min will accrue after these times.

All scholars have been provided with transportation cards. Please have these visible during pickup!

Bus riders:

Scholars must stay seated and whisper while on the bus.

Please be timely when picking up scholars from the bus stops. Arrive 10 minutes early. Meet your scholar at the door of the bus with your transportation card. If you miss the bus, drive to the last stop and meet your scholar there.

Car riders:

Place your transportation card on the passenger side dashboard of your vehicle.

Please adhere to the same protocol as arrival!

Please respect the system that we have set in place. If you are driving to school, please stay in the car pool line. Do not park and walk to get your scholar. It delays the entire dismissal process.

Walkers:

Please line up on the right hand side of the stairs and wait for your scholar to exit the building.