



CONTACT INFORMATION

Please use this as a reference point to ensure you contact the correct person.

Person/Place	Contact Info	Contact Hours	Reasons to Contact
Website	www.laureatecharter.org	All hours	<ul style="list-style-type: none"> - Calendar - Event Questions - General Information - Classroom Visits → Request Form - Birthday Celebration Requests → Request Form
Main Office	504-503-0170 info@laureatecharter.org	7:30AM-5:00PM (M-TH) 7:30AM-3:00PM (Friday)	<ul style="list-style-type: none"> - Tardies & Absences - General
Claire Heckerman <i>Head of School</i>	504-259-0334 checkerman@laureatecharter.org	7:00AM-6:30PM (M-TH) 7:00-3:00PM (Friday) <i>Available via text on weekends and after hours as needed</i>	<ul style="list-style-type: none"> - Major Concerns/Complaints/Feedback <i>(i.e. suspected bullying; teacher consistently unable to be reached)</i>
Yuliana Quintero <i>Assistant Head of School</i>	504-259-0720 yquintero@laureatecharter.org		<ul style="list-style-type: none"> - Major Behavioral Concerns - Suspensions - Special Events - Volunteering
Karyn Louritt <i>Dean of Culture</i>	504-228-3589 klouritt@laureatecharter.org		<ul style="list-style-type: none"> - Transportation - Meeting Requests with Leadership Team - Application Information - General Information
Bjorn Carter <i>Operations Coordinator</i>	504-717-6024 bcarter@laureatecharter.org		<ul style="list-style-type: none"> - IEP/504 Inquiries - Evaluation Requests (Special Need & Gifted) - Speech Therapy/OT/Counseling
Zach Fojtik <i>Special Education Coordinator</i>	504-259-9687 zfojtik@laureatecharter.org		<ul style="list-style-type: none"> - Grades/Academic Progress - Daily Behavioral Concerns
Teachers	*Cell Phone Numbers will be released on the website before August 9th.	7:00AM-6:30PM (M-TH) 7:00-3:00PM (Friday)	<ul style="list-style-type: none"> - Grades/Academic Progress - Daily Behavioral Concerns

